

EFFICIENCY AND PERFORMANCE SUB (FINANCE) COMMITTEE

Wednesday, 27 November 2019

Minutes of the meeting of the Efficiency and Performance Sub (Finance) Committee
held at Guildhall, EC2 on Wednesday, 27 November 2019 at 11.00 am

Present

Members:

Jeremy Mayhew (Chairman)
Deputy Jamie Ingham Clark (Deputy Chairman)
Randall Anderson
Paul Martinelli
Hugh Morris
Deputy Henry Pollard
Deputy Philip Woodhouse

Officers:

John Cater	-
Peter Kane	- Chamberlain
Caroline Al-Beyerty	- Chamberlain's Department
Kate Smith	- Town Clerk's Department
Tom Conniffe	- Town Clerk's Department
Dorian Price	- City Surveyor's Department
Sir Nicholas Kenyon	- Director of the Barbican Centre
Sandeep Dwesar	- Barbican Centre
Niki Cornwell	- Chamberlain's Department
Sean Green	- Chamberlain's Department

1. APOLOGIES

Apologies were received from Deputy Clare James and Alderman Nicholas Lyons.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES OF THE PREVIOUS MEETING

RESOLVED - That the public minutes of the meeting held on 2nd July 2019 be agreed as an accurate record.

4. WORK PROGRAMME FOR FUTURE MEETINGS

The Sub-Committee considered a report of the Town Clerk which set out the work plan for future meetings.

The Chairman asked that the second horizontal line on the plan is changed from "Continuous Improvement (Efficiency and Sustainability Plan)" to "Fundamental Review: cross cutting themes"

Furthermore, Members were keen to see the agendas for the March, May and July sessions populated by the time of the next E&P meeting on 17th December.

RESOLVED – That the Sub-Committee notes the report.

5. **CORPORATE PERFORMANCE FRAMEWORK**

The Sub-Committee considered a Report of the Town Clerk concerning the Corporate Performance Framework.

The report provided an update on progress with identifying and embedding metrics in Business Plans and corporate strategies so that the Corporation can target, track and drive performance against the Corporate Plan (2018-23).

Members highlighted the following points:

- Departments have been asked to select a handful of corporate KPIs for inclusion in their 2020/21 Business Plans – currently the list of possible KPIs was too long, and there was a danger of administrative burden. Officers were asked to review and refine.
- Members were concerned that the paper was too focussed on the horizontal i.e. a cross departmental approach; Members instead asked that offices drill down vertically on departments and requested that two example departments (including DCCS) are brought back to a future meeting of E&P.

RESOLVED – that the Sub-Committee noted the Report.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

9. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

RESOLVED - That the non-public minutes of the meeting held on 2nd July 2019 be agreed as an accurate record.

10. GUILDHALL WORKPLACE UTILISATION PROGRAMME - SMART WORKING UPDATE REPORT

The Sub-Committee received a Report of the City Surveyor concerning the Smart Working programme.

11. BARBICAN BUDGET ESTIMATES 2020/21

The Sub-Committee received a Report of the Managing Director of the Barbican Centre concerning the budget estimates for the Barbican Centre for 2020/21.

12. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no other business.

The meeting ended at 12.30 pm

Chairman

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